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Minutes of the AGM of the ACTC Council held at the Portcullis Inn, Tormarton, on 25th September 2005

PRESENT:

Robin Moore	President
Simon Woodall	Chairman / VW OC
Chris Phillips	Championship Secretary
Barbara Selkirk	Treasurer / VW OC
Andrew Brown	PR & Rights of Way
Adrian Tucker-Peake	Secretary
Pete Hart	CI.7 Co-ordinator
Keith Johnston	Motorcycle Co-ordinator
Pat Toulmin	Restart Editor
John Blakeley	Series Scrutineer
June Blakeley	Assistant to Series Scrutineer
Mark Tooth	Bristol Motor Club
Hans Viertel	Camel Vale Motor Club
Brian Alexander	Holsworthy Motor Club
Andrew Martin	"
John Busfield	Ilkley & District Motor Club
Stan Peel	"
Jonathan Toulmin	Midland Automobile Club
Keith Hole	Minehead Motor Club
Dick Hutchings	"
Barrie Kirton	MCC
John Barthram	North Devon Motor Club
Steve Knight	"
Neil Forrest	Ross & District Motorsports Club
Stuart Harrold	"
Paul Bartleman	Stroud & District motor Club
Tony Underhill	"
Barry Clarke	Vintage Sports Car Club
Tim Whellock	Windwhistle Motor Club

President: Robin Moore

Chairman: Simon Woodall

Secretary: Adrian Tucker-Peake

Registered in England & Wales No :- 4303196

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The meeting followed the agenda circulated on 28th August 05.

Reports circulated prior to the meeting are not attached to these minutes, but are listed at the end and numbered as 'AA' agenda attachments.

05/20 INAUGURATION OF OFFICERS

All officers continue to serve, and were approved nem con.

05/21 APOLOGIES FOR ABSENCE

Received from: B.Bennett, G.Dixon-Smith, A.Foster, D.Haizelden, M.Hayward, B.Osborne, M.Pearson, D.Sterry, R.Ugalde, M.Willis

05/22 MINUTES OF COUNCIL MEETING 8 May 2005

Approved and signed.

05/23 MATTERS ARISING

Ref. 05/16/4 Safety Policy: the postcode for a trials section might be difficult to identify, so it may be necessary to source the code for the nearest house.

Action: R.U to clarify as part of the Safety Policy

05/24 ACTC CLUB MEMBERSHIP

No changes in progress

The chairman welcomed the two Ilkley & District M.C. delegates to their first Council meeting.

05/25 FINANCIAL REPORT

05/25/1 2006 Budget: B.Selkirk presented the document for comment. She noted that several additional items needed to be budgeted for next year, ie:

- funding for future dinner / awards ceremonies
- a rolling programme of trophy upkeep
- Restart magazine enhancements

Consequently she recommended that the car championship fee be increased by £1 to £17 p.a.

R.Moore sought clarification on two items: (a) to check that A.Brown was reimbursed for the Web Domain registration (b) that Limited Company payments were to Company's House. Both items were confirmed.

Ref. 05/29/2, provision was being made for the HMI show, although the sum might instead be directed towards local show / PR initiatives.

Following a suggestion from the Council Meeting, the series scrutineers' stipend will be increased by £20.

The budget was approved nem con.

Attachment 05/25/1A

05/26 THE MSA TRIALS COMMITTEE

S. Woodall reported on several items:

05/26/1 Classic Trials Championship: the idea had been put forward to the MSA Championship Committee for consideration. The earliest possible year for implementation if approved would be 2007.

05/26/2 Index of Performance: there are no plans for progressing this practise, since it is not applicable to Classic Trials.

05/26/3 Cross Compliance: MSA website guidelines have been drafted by the chairman to clarify issues for organisers and marshals, and will be updated regularly as experience dictates.

The regulation only applies to private or public land, fields etc. which are in use for agriculture for at least 10 months p.a. It does not apply to Rights of Way. Hence in our sport, it may affect recovery vehicles, marshals cars etc, including those crossing a field to access a competition venue.

A.Brown noted that approval is entirely dependent upon the farmer; if he is happy to carry the responsibility to ensure that the land will be 'left as found'. Ideally, written permission should be obtained.

S.Peel recounted experiences of differences of opinion from different officials in Defra, and likewise recommended that written approval should be obtained from the most co-operative individual.

S.Knight reported the Devon C.C. requirement that any white roads damaged by motorsport have to be repaired by the club or at its expense, whilst J.Toulmin advised of Shropshire C.C.'s need for a £15 deposit against litter, damage etc which is refunded if no public complaint is received.

A.Brown recommended that, to prevent doubt, before & after photographs should be taken in sensitive areas, and he will seek further guidance. Club's 3rd Party liability should cover any requirement for road repairs.

05/27 TECHNICAL MATTERS

05/27/1 (Ref. 02/9/2) Cl.7 Certification: P.Hart reported that spec. sheets for Marlin, Liege and Melos vehicles had been updated and were available to competitors on the web site. Entrants should sign an appropriate sheet and forward it to C.Phillips.

The next two vehicles will be the Dutton Phaeton and the Vincent.

The scrutineering card includes a Spec Sheet box, and all were reminded that the scheme will be mandatory for competition in 2006. However, entrants will only have to show their documentation once, not at every event.

Action: C.P. to send list of current 17 scheme users to J.Blakeley

05/27/2 (Ref. 04/18/3) Testing of differentials: A.Martin advised that his team's LSD product range tests are progressing steadily: a Quaife ATB unit is due.

He and J.Blakeley noted the effectiveness of the 'jack up' test, and proposed that this test be used alone in future, without recourse to the customary roller test. M.Tooth added that the roller test was noisy, so reduced the choices of venue for its use during a trial.

The jack up test would use a pair of trolley jacks supplied by the organisers, with jacking being the responsibility of the entrant. Under guidance from the series scrutineer, it would be applied occasionally to the top 10 championship leaders and class winners, and randomly to other vehicles and those exhibiting any unusual 'fiddle braking' type characteristics.

Concern about a novice with, for example a standard VW Golf, would be overcome by the 'top 10' practise, and the opportunity for remedial advice during events.

R.Moore noted that most scrutineering activities were short of resource, so he recommended that clubs give the idea a try out period.

**Action: ATP to advise entrants through Restart
JB to assist the implementation**

05/27/3 (Ref 05/9/4) Fire Extinguishers: MCC were now making the carrying of extinguishers compulsory, and discussion addressed the following clarifications:

- a) 2 small extinguisher bottles were perfectly acceptable, provided the total volume met the MSA requirement
- b) bottles must be accessible: scrutineers should be able to see them when standing outside the car
- c) one bottle scrutineered on the Exeter Trial had no operational pressure, so spot checks will include the pressure reading

Action: SW to continue reminders via Restart

05/27/4 Scrutineering: J.Blakeley reported that their experience is improving considerably, and becoming more productive. However, many competitors appeared to be incapable of reading guidelines and rules on extinguishers, tyres etc. so unfortunately need repeated prompting.

The card system of monitoring tyres, faults etc was working very well, and had support from all CoC's.

A.Brown asked whether the card system might be applied to motorcycle entrants: JB explained that bikes were scrutineered separately, so the system was currently not practicable (see also 05/33/5)

JB observed that some organisers were not carrying out a diff test, and this problem may be remedied by 05/27/2.

05/28 RIGHTS OF WAY REPORT

05/28/1 A.Brown apologised that no written report was available to Council: a subsequent document is attached, 05/28/1A.

R. Moore asked whether an ACTC seat on the LARA committee would be valuable in future, for which clubs could make a financial contribution. AB responded that the time was not yet right, but the suggestion would be noted.

K.Johnston noted that local TRF groups remain very active in keeping RoW's open, for which they welcome practical local assistance and / or funding. However, despite the MCC's encouragement, he recommended that any such support should be targeted locally and not as an open contribution into amorphous 'pot'. AB urged all clubs to get involved with TRF wherever possible.

05/29 PUBLIC RELATIONS

05/29/1 A.Brown had nothing to report.

05/29/2 Exhibitions / Shows: Discussion firstly reviewed the HMI show, then covered other ideas.

Enthusiasm for the HMI is on the wane, requiring a lot of effort, particularly from B.Bennett, for modest benefit – preaching to the semi-converted. A smaller stand would be available for 2006, still costing £600.

Alternatives were discussed, which might better address the 'wider threat' as well as stimulating interest from other communities. LNCMC and IDMC exhibit at country fairs, HMC stage 'public' autotests. A.Martin suggested that a prepared car be made available to attract newcomers. All clubs were reminded that they can borrow ACTC's stock of PR materials, and funding is budgeted.

Action: clubs to send their show/demo ideas to AT-P

05/30 RESTART / WEBSITE

05/30/1 P.Toulmin reported that she had been 'benchmarking' printing costs from local copy shops and web suppliers, to ensure continued value for money.

Future issues will be of even better printing quality with improved paper and an extra A4 colour sheet: she will aim to maintain a consistent colour / monochrome balance.

Additional sources of photographs are welcome.

Action: clubs should arrange to notify PT of any photographers that they may engage to cover their event

05/30/2 Any material received will be put up promptly, and PT was pleased that receipts of paper copies of SR's and results are becoming more reliable, though electronic formats are preferred.

05/31 CHAMPIONSHIP CALENDAR

05/31/1 2005: No outstanding issues

05/31/2 2006: The V4 calendar was subject to extensive discussion, partly because the customary week number allocation tends to introduce date clashes every 6 years.

The following points were agreed:

- CV & LNCMC both have events due Wk 6: H.Viertel to advise options re. N.Coast Trial
- CV's Camel Heights Trial is an ACTC invite event
- CV's Presidents Trial is OK at Wk 13
- IDMC might move their date forward in future, but their priority is securing new sections
- HMC's Taw & Torridge could move forward to Wk36 to avoid the Goodwood festival, though this may jeopardise entries: HMC to advise
- VSCC Welsh trial will slip back to Wk41
- WMC's Hardy clashes with EMC's Westcott: Bristol offered to exchange their Allen date with the Hardy.
(NB if the new Hardy does not take m/cycle entries, this will not be a problem)
- CV's Bodmin Trial preferred date is Wk46
- BMC's & CV's Camel new 'slipped' dates are OK

K.Johnston advised for information that the ACU calendar runs March / February, so some m/cycle events were now fixed for 2007.

Action: CP to issue 2006 V5

05/32 CHAMPIONSHIP REPORTS

05/32/1 Championship Quality: No report was submitted by the monitor.

05/32/2 Cars: C.Phillips reported that the Crackington Cup was currently lead by B.Bennett, and the Wheelspin League by A.Dommett. The leading team were the FWD Allstars, though few members were contending.

05/32/3 Motorcycle: K.Johnston was pleased to report 29 signed up entrants, with 22 currently active. The Pouncey League was lead by C.Pole and the Red Rose by A.Petherick, both of whom were relative newcomers.

05/32/4 Memberships: CP's membership numbers report is on Att. 05/32/4

05/33 OTHER CHAMPIONSHIP BUSINESS

05/33/1 M/Cycle Tyre Regs: KJ recommended that ACTC should fully adopt the MCC's changes which had recently been announced: these prohibit paddle type tyres in favour of the 'cats claw' tread.

Action: KJ to explain regs. adoption via Restart and website

Cl. 2 car entrants need to apply to the Technical Panel to have their chosen tyres 'white listed'.

Proposal passed 'nem con'.

05/33/2 M/Cycle Scrutineering: Discussion covered the need for a check list, and the requirement for lights on competing machines.

Actions: KJ to:

- review MCC procedures, seek ACU scrutineers input and generate a check list
- leave it to the discretion of member clubs to insert a scrutineering requirement for MOT standard vehicle lighting into their event SR's
- advise m/cycle entrants of these matters in Restart

05/33/3 (Ref 03/26/1) Team Champ: C.Phillips had reviewed the proposal of '3 from 4' discussed at the May Council Meeting: he observed that the logistics of prior notification would be difficult, so recommended that the best 3 scores of the 4 contenders be taken after the event.

Discussion reviewed the number of eligible rounds, concluding that the current 9/14 should remain.

Entrants had already been notified of the proposal via Restart, so the initiative will be introduced as a pilot scheme in 2006.

Action: CP to confirm and advise of pilot rules via Restart

05/33/4 (Ref 05/16/4) Safety Policy: R.Ugalde explained that the MCC policy document formed a basis, not a standard: consequently, clubs were free to adapt it and its wording to suit their own requirements. Attachment 05/33/4A

A.Tucker-Peake suggested that the policy, any incidents and improvements be an agenda item at every AGM, in order to both maintain good practise, and to store evidence of such diligence should it be evidenced in future.

05/34 TROPHIES

A policy of trophy replacement, maintenance and additional replicas will be implemented and funded.

05/35 NON CHAMPIONSHIP BUSINESS

05/35/1 (Ref 05/18/2) Reclassification Proposals: no progress

05/35/2 Dinner and Awards: G.Greenslade will progress arrangements for the 2006 event, and will encourage wider participation.

05/36 DATE, TIME & PLACE OF NEXT MEETING

Sunday 7th May 2006, venue Portcullis Inn, Tormarton.



2005 - Budget Income & Expenditure ACTC Ltd - Attachment 05/25/1A

Budget

Reserves/Rights of Way Contingency Fund @ 1.1.2006 3,000.00

Bank accounts estimate @ 1.1.2006 10,000.00

Income

Clubs - 22 @ £40	880.00	
Motorcycle Championship Clubs 8 @ £15	120.00	
Advertising income	295.00	
Championship contenders Drivers £17 + Nav/Mag @ £11	3,390.00	4,685.00

Expenditure

Feb Restart	400.00	
Feb Restart postage	90.00	
June Restart	400.00	
June restart postage	90.00	
General Secretary's expenses	50.00	
October Restart	400.00	
October Restart postage	90.00	
Championship stickers	50.00	
Postage for Championship Monitor	75.00	
Postage of regulations & cards	50.00	
Trophies engraving	550.00	
Trophies insurance	120.00	
Meeting room hire May	130.00	
Xmas Restart	410.00	
Xmas Restart postage	100.00	
Scrutineering Stipend	100.00	
Championship regs	220.00	
ACTC promotional material	100.00	
Championship Awards Dinner	300.00	
Web Site	110.00	
Web domain registration to 28.2.05. Paid by Andrew Brown	9.00	
Championship cards	10.00	
MSA annual Fee	52.00	
Meeting room hire Sept	130.00	
Byways & Bridleways	20.00	
Lara Subscription	18.00	
Secretary Expenses	80.00	
Limited company ongoing expenses	30.00	
Show PR costs	100.00	
Historic Motor sport Show costs	400.00	
BBT	0.00	
Total Expense		4,684.00

Profit/Loss for year 1.00

Bank accounts @ 31.12.06 10,001.00

Reserves/Rights of Way Contingency Fund @ 31.12.06 3,000.00

Retained Earnings for Year 2006 **£13,001.00**

ACTC BRIEFING DOCUMENT NATURAL ENVIRONMENT AND RURAL COMMUNITIES BILL

The Third Reading of the Natural Environment and Rural Communities Bill, on 11 October 2005, is not good news for anyone who ventures into the countryside in a motorised vehicle, and this includes everyone involved with classic trials. This briefing document attempts, in simple language, to explain why.

Background

The Bill covers a huge range of only notionally-related issues, DEFRA's own website listing no fewer than five key elements and ten additional measures. What concerns us is Part 6, Clauses 61 to 64, dealing with Rights of Way, most particularly Clause 62 which seeks to prevent evidence of historic "horse and cart" use giving rise to modern vehicular use. As this is the main means by which Byways Open to All Traffic (BOATs) are added to the Definitive Map (of Rights of Way), the proposed measures will effectively 'cap' the number of BOATs to that which exists on the commencement date of the legislation.

This is a particular problem in those counties where the Highway Authority has been lax in implementing previous legislation and a large number of Roads Used as a Public Path (RUPPs) still exist. These will all be reclassified as Restricted Byways (RBs) - no vehicular use - when the relevant parts of the Countryside and Rights of Way Act 2000 are finally implemented. There are also a number of counties where, for historical reasons, a considerable number of the routes which are believed to have vehicular rights are not recorded on either the Definitive Map or the List of Streets (maintainable at public expense).

The organisations representing the motorised user had always been comparatively relaxed about the CROW Act, believing that they had until 2026 - the cut-off date for modifications to the Definitive Map - to go through the process of researching and claiming BOATs. The NERC Bill could change that overnight.

Highways, and their usage, which ARE NOT affected by the NERC Bill

- Use of Footpaths and Bridleways for motorsport as covered by Section 33(1) of the Road Traffic Act 1998.
- Use of BOATs by motorised vehicles, including use for motorsport. This includes all BOATs already reclassified from RUPPs.
- Use of Unsurfaced County Roads (recorded on the List of Streets only, i.e. not also recorded on the Definitive Map as a Footpath, Bridleway, or RUPP) by motorised vehicles, including use for motorsport.

Highways, and their usage, which ARE affected by the NERC Bill

- Footpaths, Bridleways, Restricted Byways (this includes Footpaths and Bridleways already reclassified from RUPPs, and Restricted Byways to be reclassified from RUPPs under the provisions of the CROW Act 2000).
- Unsurfaced County Roads (UCRs) recorded on the List of Streets, and also recorded on the Definitive Map as a Footpath, Bridleway, or RUPP. *This is an important one, missed by many (including me at the first reading of the Bill).*
- Ways which are not recorded on the Definitive Map, or the List of Streets, but for which historical evidence suggests that vehicular rights should exist.

What it means to those involved with classic trials

If you are currently using RUPPs, or UCRs which are also on the Definitive Map, for events you will no longer be able to use them as a right, you will need to seek permission to use them for events in exactly the same way as you currently do for Footpaths and Bridleways.

If you are currently using a highway, in the belief that it has vehicular rights, but the highway is not recorded on either the Definitive Map (at any status), or the List of Streets, then this highway is likely to be 'lost' for ever. The reasoning behind this statement is too complicated to explain in a one-page briefing.

ACTC

Membership Numbers and Receipts

Category	2004			2005			2006		
	Qty	Fee £	Total £	Qty	Fee £	Total £	Qty	Fee £	Total £
Drivers	177	16.00	2832	168	16.00	2688			
Solo M/cs	N/A	16.00		22	16.00	352			
Combs	N/A	16.00		5	16.00	80			
Navs	17	6.00	102	19	6.00	114			
Navs + RS	11	11.00	121	11	11.00	121			
Restart Only	39	11.00	429	39	11.00	429			
Total			3484			3784			

The AGM of the Council of ACTC will be held:

Sunday 25th September 2005 at 2.00 pm.

At the Portcullis Inn, Tormarton (nr. M4 jn. 18)

NB: delegates will be able to purchase lunch from approximately 12.30 pm, and tea will be provided at the meeting

AGENDA

1. Inauguration of Officers continuing to serve
2. Apologies for absence
3. Minutes of Previous Meeting (Council Meeting held 8th May)
4. Matters arising there from (any not covered in items below)
5. ACTC Club membership
6. Financial report – Barbara Selkirk
 - 6.1 To approve accounts for the period to December 2004
 - 6.2 Update on financial status and budget for 2006
7. MSA Trials Committee report – Simon Woodall
 - 7.1 Cross Compliance
8. Technical matters
 - 8.1 Cl. 7 Spec sheets – Pete Hart
 - 8.2 Differential solutions – Simon Woodall
 - 8.3 Extinguisher fitments – Simon Woodall
 - 8.4 Scrutineering – Simon Woodall
9. Rights of Way report – Andrew Brown
10. Public Relations report – Andrew Brown
 - 10.1 PR – Andrew Brown
 - 10.2 Exhibitions / shows – All clubs

- 11. Restart / website report – Pat Toulmin
 - 11.1 SR & Results mailings – Pat Toulmin
- 12. Championship calendar – Chris Phillips
 - 12.1 Remaining 2005
 - 12.2 Draft 2006
- 13. Championship reports
 - 13.1 Championship monitor – Dave Haizelden
 - 13.2 2005 Car championships – Chris Phillips
 - 13.3 2005 Motorcycle championships – Keith Johnston
 - 13.4 Motorcycle tyre regs. proposal – Keith Johnston
- 14. Any Other Championship Business
 - 14.1 Team Championship structure – CP & AB
 - 14.2 Safety policy – Roger Ugalde
- 15. Championship Trophies – Mike Chatwin
- 16. Any Other Non-Championship Business
 - 16.1 Reclassification proposals – Roger Ugalde
 - 16.2 Dinner & Awards event – Giles Greenslade
- 17. Date, time & place of 2006 Council Meeting.